

**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF GRANT COMPLIANCE AND FISCAL SERVICES
440 NORTH BROAD STREET
PHILADELPHIA, PENNSYLVANIA 19130-4015**

Cari Cantor
DIRECTOR

September 4, 2018

Dear Parents:

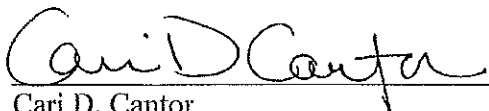
As a parent of a student attending a school that is receiving Federal Title I dollars, you have the right to know the professional qualifications of the teacher(s) and instructional paraprofessional(s) who instruct your child.

Federal law requires every Title I school district to comply and to provide you with the requested information in a timely manner. All schools have on file a listing of faculty members and their professional qualifications.

If you would like to know the professional qualification information regarding your child's teacher(s) or paraprofessional(s), please call the school to set up an appointment to speak to the principal or the principal's designee.

We look forward to a productive school year, and we assure you that together we will make a difference in your child's life.

Sincerely,



Cari D. Cantor

Director, Office of Federal Programs



William H. Ziegler Elementary
5935 Saul St.
Philadelphia, PA 19149
(p)215.400.3260 | (f) 215.400.3261

School-Parent Compact

2018-2019 School Year
Revision Date 5.7.2018

JOINTLY DEVELOPED

Dear Ziegler Community,

Our goal is to become a world-class neighborhood school. In five years, we aim to be a nationally-recognized Blue Ribbon school.

This compact highlights what we're committing to doing for parents in our effort to be a world-class school. It was developed in partnership with our School Advisory Council. A parent input meeting was held on May 7, 2018 where parents were invited to give input into the development of this Compact.

To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.

THE SCHOOL DISTRICT OF PHILADELPHIA ANCHOR GOALS:

1. 100% of students will graduate, ready for college and career.
2. 100% of 8-year-olds will read on grade level.
3. 100% of schools will have great principals and teachers.
4. SDP will have 100% of the funding we need for great schools, and zero deficit.

Ziegler's GOALS:

1. **Improve Aimsweb literacy scores in K-2**
2. **10% fewer students will score below basic in math**

3. **50% our students will attend 95% of days**
4. **Suspend no more than 49 students.**
5. **10% fewer students will score below basic on ELA PSSA**
6. **K-3 Students will improve their DRA scores 1 year.**

To help your child meet the district and school goals, the school, you, and your child will work together:

SCHOOL/TEACHER RESPONSIBILITIES:

Ziegler will:

- **Create a safe learning environment for all students**
- **Provide differentiated instruction for all students (teach each student what they need)**
- **Provide support for students who are below grade level**
- **Meet weekly in content teams to discuss what we're teaching, how we're teaching, and examine whether students are learning it**
- **Assess students regularly to understand their progress**
- **Communicate students' progress to parents each quarter**

PARENT RESPONSIBILITIES:

We, as parents, will:

- **Send our students to school every single day**
- **Provide a calm, quiet space for homework**
- **Check homework regularly**
- **Attend all report card conferences**

STUDENT RESPONSIBILITIES:

- **Attend school every day**
- **Follow all school rules and procedures**
- **Give 100% effort each and every day**
- **Ask for help when we need it**
- **Respect all Ziegler Community members (staff, parents, students) all the time**

COMMUNICATION ABOUT STUDENT LEARNING:

Ziegler is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are:

- **Phone. We're always available at 215.400.3260**
- **Email. Every staff member has an email address. Call the office to request a specific staff member's contact info.**

- **Instagram.** We're always available at **@zieglerelementary**
- **Report Card Conferences.** We hold conferences 3 times a year for several days at a time.
- **Monthly Newsletter/Calendar.** We send home a newsletter and calendar each month.
- **Weekly Phone Blasts.** The principal sends home a weekly phone blast with important updates.

ACTIVITIES TO BUILD PARTNERSHIPS:

Ziegler offers ongoing events and programs to build partnerships with families.

- **Back to School Night (September)**
- **Fall Cleanup Day**
- **Monthly Volunteer Days**
- **Spring Academic Night (Math/Literacy/Science Night)**
- **May Mother's Day Event**
- **December Drop 'n Shop (we'll watch your kiddos while you shop!)**
- **Bring Parent to School Day (October)**

William H. Ziegler
Parent and Family Engagement Policy

School Year 2018-2019
Revision Date: {05/07/2018}

In support of strengthening student academic achievement, William H. Ziegler receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The William H. Ziegler agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

Section A: JOINTLY DEVELOPED

William H. Ziegler will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **A parent input meeting was held on May 7, 2018 to solicit parent input into the development of the parent and family engagement policy and school parent compact.**

Section B: ANNUAL TITLE I MEETING

William H. Ziegler will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the school-wide plan, and the school-parent compact.

- **Host Back to School Night- during this meeting, the principal or designee will make a presentation to parents that will serve as our Annual Title I Parent information meeting. This presentation will include information about the requirements of Title I, parent rights under the law, state academic content standards and assessments, working with educators and how to monitor student progress.**
- **Winter Title I meeting**
- **Spring Title I Parental Input meeting**

Section C: COMMUNICATIONS

William H. Ziegler will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- **Weekly Take Home Information Folders**
- **Monthly Calendars**
- **School Website**
- **Parent handbook**
- **Written Notices**
- **Phone Relay**
- **All communication from school will be sent home in parent-friendly and understandable language. As necessary, the district Multilingual office can provide translation services to translate documents and verbal communication into multiple languages.**

Section D: SCHOOL-PARENT COMPACT

William H. Ziegler will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- **Host Spring Title I Parental Input meeting**
- **A parent input meeting was held on May 7, 2018 to solicit parent input into the development of the parent and family engagement policy and school parent compact.**

Section E: RESERVATION OF FUNDS

William H. Ziegler will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- **Host a Winter Title I Budget Input meeting- At this meeting, parents will be given the opportunity to suggest ways to spend the Title I funds, including the 1% parent set aside.**

Section F: COORDINATION OF SERVICES

William H. Ziegler will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- **School Staff will work collaboratively with the pre- school programs Glading Pre-School and Brightside Academy in the area, and with the North East Boys and Girls Club in the community to provide smooth transitions from the pre-school to the regular school program.**

Section G: BUILDING CAPACITY OF PARENTS

William H. Ziegler will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State's academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child's progress

- e) How to work with educators to improve the achievement of their child
- B. School Advisory Council Meetings will be held monthly during the school year.**
- C. Parent workshops addressing the following topics will be held during the school year:**
 - a) Mathematics
 - b) Literacy
 - c) Test taking strategies
 - d) Parent Involvement Policy and School Compact
 - e) Classroom and school websites
 - f) Monthly newsletter items
 - g) Parent Portal
 - h) Nutrition/Healthy School Initiative
- D. Parents requests for documents in a language other than English will be honored**
- E. Family Engagement Liaison will provide support through the parent resource center, work logs and communication through the monthly newsletters**
- F. Provide Parent Workshops**
- G. Extended Day Materials**
- H. Home and Study Links**
- I. School Website information will help parents become active members in their child's educational program**

Section H: BUILDING CAPACITY OF SCHOOL STAFF

William H. Ziegler will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:


- **During a Fall or Winter district PD day, staff will be trained in effective methods of parent engagement and communication. We also plan to review the results collected from our school level parent surveys with the staff at this PD.**

William H. Ziegler will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- **Parent Capacity Survey**
- **Parent/ Family Engagement Survey**

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

- **Ziegler school will invite and encourage parents and students to participate in the annual Literacy and Math Night, providing students and parents with a robust evening of learning, games, and fun**


Principal Signature

8/24/2019
Date