

Parent & Family Engagement Policy | SY2020-2021
Revised: 4/29/20

In support of strengthening student academic achievement, **William H. Ziegler Elementary School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **William H. Ziegler Elementary School** agrees to implement the following requirements as outlined by Section 1116:

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.

Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

Section A: JOINTLY DEVELOPED

William H. Ziegler Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

A parent input meeting will be held in the Spring to solicit parent input into the development of the parent and family engagement policy and school parent compact. This year a “virtual” meeting was held on April 29, 2020.

Parents will also be recruited to join the school's SAC and contribute feedback at parent meetings and through our parent involvement survey.

Section B: ANNUAL TITLE I MEETING

William H. Ziegler Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the school-wide plan, and the school-parent compact.

The Annual Title I meeting will be scheduled for the same night as Back to School Night to be sure we can reach as many parents as possible. During this time the Principal or designee will make a presentation to parents to inform them of the Title I program. This presentation will include information about the requirements of Title I, parent rights under the law, state academic content standards and assessments, working with educators and how to monitor student progress. During the Winter and the Spring months meetings will be held to give parents the opportunity to review and give input into the following years budget and school plan (Winter meeting). Parents will also be given the opportunity to review and give input in this policy as well as the compact (Spring meeting).

Section C: COMMUNICATIONS

William H. Ziegler Elementary School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

All communication from school will be sent home in parent-friendly language. As necessary, the district Family and Communication Office can provide translation services to translate documents and verbal communication into multiple languages. We communicate in a

number of ways with parents through flyers, newsletters and automated phone messages. Below are additional ways in which a parent can access information:

- ClassDojo/Instagram/Facebook**
- Weekly Take Home Information Folders**
- Monthly Calendars**
- School Website**
- Parent handbook**
- Written Notices**
- Phone Calls**

Section D: SCHOOL-PARENT COMPACT

William H. Ziegler Elementary School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

During the Spring Title I Parental Input meeting parents were given an opportunity to meet with Administration to give review and input into this policy as well as the compact. This year's meeting was held on April 29, 2020 to solicit parent input into the development of the parent and family engagement policy and school parent compact for school year 2020-2021.

Section E: RESERVATION OF FUNDS

William H. Ziegler Elementary School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

During the Winter Title I Budget Input meeting parents are given the opportunity to suggest ways to spend the Title I funds, including the 1% parent set aside. School year 2020-2021 meeting was held on January 30, 2020.

Section F: COORDINATION OF SERVICES

William H. Ziegler Elementary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

School Staff will work collaboratively with the preschool programs Glading Pre-School and Brightside Academy in the area, and with the North East Boys and Girls Club in the community to provide smooth transitions from the pre-school to the regular school program.

Section G: BUILDING CAPACITY OF PARENTS

William H. Ziegler Elementary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement.
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - (a)The challenging State's academic standards
 - (b)The State and local academic assessments including alternate assessments
 - (c)The requirements of Title I, Part A
 - (d)How to monitor their child's progress
 - (e)How to work with educators to improve the achievement of their child

In the Fall, during the Annual Title I meeting, parents will be informed of the Title I program and the requirements as stated above. The Family Engagement Liaison will provide support through the parent resource center, work logs and communication through the monthly newsletters, workshops, extended day materials and home and study links. The School Advisory Council (SAC) meetings will be held monthly during the school year and will address the following topics:

Mathematics

Literacy

Test taking strategies

Parent Involvement Policy and School Compact

Classroom and school websites

Monthly newsletter items

Parent Portal

Nutrition/Healthy School Initiative

School Website information will help parents become active members in their child's educational program.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

William H. Ziegler Elementary School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

During the Fall and again in the winter, staff will be trained in effective methods of parent engagement and communication. We also plan to review the results collected from our school level parent surveys with the staff at this PD.

William H. Ziegler Elementary School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

Parent Capacity Survey

Parent/ Family Engagement Survey

Robert A. Berretta
Principal Signature

9/2/2020
Date